Purchasing Department

Madison County Board of Supervisors 146 West Center Street Canton, Mississippi 39046

601-855-5503 hardy@madison-co.com

28 February 2013

District 1 Supervisor John Bell Crosby

District 2 Supervisor Ronny Lott

District 3 Supervisor Gerald Steen

District 4 Supervisor Karl Banks

District 5 Supervisor Paul Griffin

Subject: Authorize advertising to sell contents of old hospital and declaring same surplus

Gentlemen:

After discussions with County Administrator David Overby and Buildings and Grounds Director Barry Parker, I request authority to advertise to sell by seal bids as one lot all contents of the old Madison County Hospital, including but not limited to all furniture, furnishings, equipment, kitchen equipment, mechanical equipment, wiring, and any and all other remaining items that can be removed in the 30-day period following award of the bid.

Any county department would still be able to remove any items prior to March 18 that they may be able to use.

While the contents of the old hospital are not on the county's inventory, I would recommend that the board include in its motion a clause declaring the contents surplus and of no use to the county.

Sincerely

Purchase Clerk